

**DISTRIBUTION, PRICE LIST AND INSTRUCTIONS FOR ACQUISITION OF
AERONAUTICAL INFORMATION PUBLICATIONS**

Period of validity: from 13 OCT 2016 to PERM.

1 PRELIMINARY ARRANGEMENTS

1.1 PURPOSE

This Aeronautical Information Circular (AIC) is intended to inform users of the prices and means for acquiring aeronautical information publications, and provides other related explanations.

1.2 SCOPE

This Circular applies to all those who, in the performance of their duties, need to consult aeronautical information publications.

1.3 ABBREVIATIONS AND CONCEPTS

The abbreviations and concepts used in this Circular have the following meanings:

ADC	Aerodrome Chart
AGMC	Aerodrome Ground Movement Chart
AIC	Aeronautical Information Circular
AIP	Aeronautical Information Publication
AIP SUP	AIP Supplement
AIP-BRASIL	Brazilian Aeronautical Information Publication
AIP-BRASIL MAP	Brazilian Aeronautical Information Publication special volume, containing the following aeronautical charts: ARC, ATCSMAC, ADC, PDC, AGMC, SID, STAR and IAC.
AISWEB	Brazilian Aeronautical Information Service Website, available at http://ais.decea.gov.br
AOC	Aerodrome Obstacle Chart
ARC	Area Chart
ATC	Air Traffic Control
ATCSMAC	ATC Surveillance Minimum Altitude Chart
COMAER	Aeronautics Command
DECEA	Department of Airspace Control
ENRC	Enroute Chart
IAC	Instrument Approach Chart
INTL	International

PAME-RJ	Rio de Janeiro Electronic Material Facility
PATC	Precision Approach Terrain Chart
PDC	Parking/Docking Chart
PERM	Permanent
ROTAER	Air Routes Auxiliary Publication (Portuguese only)
SAC-DECEA	DECEA Customer Service (DECEA communication channel, to which users can send questions, suggestions, comments, criticisms, praise and error notifications)
SID	Standard Departure Chart – Instrument
STAR	Standard Arrival Chart – Instrument
SWIFT	Society for Worldwide Interbank Financial Telecommunication

2 DISTRIBUTION OF AERONAUTICAL PUBLICATIONS

The Aeronautical Publications can be distributed to users in two ways: by electronic and physical means.

2.1 ELECTRONIC DISTRIBUTION

2.1.1 Electronic distribution is the main means of disseminating aeronautical publications, made free of charge, through the AISWEB portal (<http://ais.decea.gov.br>).

2.1.2 The publications can be used in digital format or its pages of interest can be printed by the user, for own use, as long as the following requirements are taken into account:

- a) Use of offset paper, minimum weight of 75 g/m² and a maximum of 200 g/m²;
- b) Minimum resolution: 200 dpi;
- c) Use of the same dimensions defined in the original file; and
- d) Use of supplies (toner cartridge) in accordance with the recommendations of the printing equipment manufacturer.

2.1.3 AISWEB users are subject to the Terms of Service (Use Policy), available for consultation on the website itself.

2.2 PHYSICAL DISTRIBUTION

2.2.1 Physical distribution is made by user request, who can purchase separate products or make annual subscriptions.

2.2.2 The physical products available and their prices (Brazilian currency) are as follows.

TABLE 1: Separated products.

Product Description	Unit price (R\$)
AIP-BRASIL	30.00
AIP-BRASIL INTL (English)	30.00
AIP SUP N series (Portuguese) AIP SUP A series (English)	-
A4 sheet (inclusive) or smaller	0.50 per sheet
A4 sheet (exclusive) to A2 sheet (inclusive)	8.00 per sheet
A2 sheet (exclusive) or larger	13.35 per sheet

Product Description	Unit price (R\$)
AIP-BRASIL Map	30.00
ROTAER (Portuguese)	18.00
Enroute Chart (ENRC)	10.35
Area Chart (ARC)	-
A4 sheet (inclusive) or smaller	4.95
A4 sheet (exclusive) to A2 sheet (inclusive)	8.00
A2 sheet (exclusive) or larger	10.35
ARC RIO/SÃO PAULO (front), NAVEGANTES/ FLORIANÓPOLIS/ CURITIBA (back)	10.35
World Aeronautical Chart (WAC)	13.35
Visual Air Navigation Chart (CNAV)	13.35
Pilotage Chart (CAP)	13.35
Special Routes for Aircraft Chart (REA)* Special Routes for Aircraft without Transponder Chart (REAST)* Special Routes for Helicopters Chart (REH)* Special Routes for Ultralight Aircraft Chart (REUL)*	-
A4 sheet (inclusive) or smaller	4.95
A4 sheet (exclusive) to A2 sheet (inclusive)	8.00
A2 sheet (exclusive) or larger	13.35
AIC N series (Portuguese) AIC A series (English)	Product not available in print form.
Cover sheet for AIP-BRASIL	Request an estimate, as described in item 2.2.4 of this AIC.
Cover sheet for AIP-BRASIL INTL	
Cover sheet for AIP MAP	
Cover sheet for ROTAER	

*Only available in Portuguese.

TABLE 2: Initial Subscriptions – 12-month subscription.

Description - Name (code)	Included items	Price (R\$)
National subscription (AN)	AIP- BRASIL and Amendments	412.00
	Set of AIP SUP N series and updates	
	AIP- BRASIL Map and Amendments (ARC charts included)	
	ROTAER and Amendments Set of ENRC and updates	
International subscription (AI)	AIP-BRASIL INTL and Amendments	412.00
	Set of AIP SUP A series and updates	
	AIP- BRASIL Map and Amendments (ARC charts included)	
	Set of ENRC and updates	
Subscription restricted to AIP-BRASIL (ARAIP)	AIP- BRASIL and Amendments	92.00
	Set of AIP SUP N series and updates	

Description - Name (code)	Included items	Price (R\$)
Subscription restricted to AIP-BRASIL INTL (ARMABI)	AIP- BRASIL INTL and Amendments	92.00
	Set of AIP SUP A series and updates	
Subscription restricted to AIP-BRASIL MAP (ARMAP)	AIP- BRASIL Map and Amendments (ARC charts included)	92.00
Subscription restricted to ROTAER (ARR)	ROTAER and Amendments	61.00
Subscription restricted to ENRC (ARCE)	Set of ENRC and updates	240.00

TABLE 3: 12-Month Subscription Renewal.

Description - Name (code)	Included items	Price (R\$)
National subscription renewal (RAN)	AIP- BRASIL Amendments	390.00
	AIP SUP N series updates	
	AIP- BRASIL Map Amendments (ARC charts included)	
	ROTAER Amendments	
	ENRC updates	
International subscription renewal (RAI)	AIP-BRASIL INTL Amendments	390.00
	AIP SUP A series updates	
	AIP- BRASIL Map Amendments (ARC charts included)	
	ENRC updates	
Subscription renewal restricted to AIP-BRASIL (RARAIP)	AIP- BRASIL Amendments	80.00
	AIP SUP N series updates	
Subscription renewal restricted to AIP-BRASIL INTL (RARMABI)	AIP- BRASIL INTL Amendments	80.00
	AIP SUP A series updates	
Subscription renewal restricted to AIP-BRASIL MAP (RARMAP)	AIP- BRASIL Map Amendments (ARC charts included)	80.00
Subscription renewal restricted to ROTAER (RARR)	ROTAER Amendments	55.00
Subscription renewal restricted to ENRC (RARCE)	ENRC updates	206.00

2.2.3 To comply with international agreements, subsidized subscriptions are available, which provide for the free distribution of aeronautical publications.

NOTE: The products available exclusively in digital format will not be part of subsidized subscription.

2.2.4 INSTRUCTIONS FOR ACQUISITION

2.2.4.1 Request an estimate through SAC-DECEA, available at www.ais.decea.gov.br or www.aisweb.aer.mil.br (choose the English version, then 'Contact Us' option, category: Budget). The following information must be provided:

- a) Items and quantities you wish to purchase (items description shall be as shown in Tables 1, 2 and 3 above);

b) Registration data:

- Full name or company name
- E-mail
- Individual or corporate taxpayer identification number (CPF or CNPJ)
- Address for delivery of the material to be purchased
- Telephone number, with area code
- Fax number, with area code DDD

NOTE 1: Estimate will include the sum of the requested items plus the freight charge.

NOTE 2: In response to the request, the user will receive the estimate as well as instructions for completion of registration and payment.

NOTE 3: The user receives a protocol number and will be able to track the progress of the request.

2.2.4.2 Pay the estimated amount, through one of the following:

a) Individual or Company, in Brazil or abroad with representative in Brazil:

- GRU (“Guia de Recolhimento de Receitas da União”, Federal Revenue Collection slip)
 - Issue a Simple GRU online through <http://www.tesouro.fazenda.gov.br/gru>, option ‘impressão de GRU’ (“print GRU”), informing the following:

Unidade Gestora (UG) = 120048

Gestão = 00001

Nome da Unidade = Parque de Mat. de Eletrônica da Aeronáutica
(automatically filled out)

Código de Recolhimento = 22048-5

- Pay at “Banco do Brasil” and send the payment slip to PAME-RJ through SAC-DECEA: <http://www.decea.gov.br> (choose the English version, then ‘Contact Us’ option, topic: ‘Assinatura/Compra de Publicações Aeronáuticas’ (Subscribe/Buy Aeronautical Publications, category: ‘Atraso na entrega’ (Delay in delivery)).

- After confirming payment, the deadline for receipt of requested items is approximately 30 calendar days.

b) Individual or Company abroad without representative in Brazil:

- International transfer (SWIFT)
 - Issue a SWIFT in a foreign bank, using code BRASBRRJRJ0, with the same amount previously informed on the estimate, associated with PAME-RJ CNPJ: 00.394.429/0069-07;
 - NOTE: “Banco do Brasil” (bank number 001) will automatically transfer the amount to the current account of PAME-RJ.
 - Proof of payment should be sent to PAME-RJ through SAC-DECEA: <http://www.decea.gov.br> (choose the English version, then ‘Contact Us’ option, topic: ‘Assinatura/Compra de Publicações Aeronáuticas’ (Subscribe/Buy Aeronautical Publication), category: ‘Atraso na entrega’ (Delay in delivery)).

2.2.5 SUBSCRIPTION RENEWAL OR CHANGE

2.2.5.1 To renew or change their subscriptions, the customers shall contact PAME-RJ, through one of the contact numbers listed in Section 2.2.6 of this AIC.

2.2.5.2 Upon renewal, subscribers who already have national or international subscriptions (AN, AI, RAN or RAI) may choose to change to one of the restricted subscriptions, provided it is an amount equal to or less than the current subscription.

NOTE: If the subscriber wishes to migrate to one of the restricted subscriptions before the expiration of the current subscription, he/she should pay the renewal fee, and this will be valid for 12 months from the new subscription.

2.2.6 PAME-RJ CONTACT INFORMATION

2.2.6.1 Contact with PAME-RJ should preferably be done through SAC-DECEA. However, there are other contact numbers available, as listed below.

Rio de Janeiro Electronic Material Facility (PAME-RJ)

Sales Section (PAVD)

Rua General Gurjão, 4 – 20931-040 – Caju, Rio de Janeiro - RJ – Brasil

Tel.: 55 21 2117-7294 / 55 21 2117-7295 / 55 21 2117-7296 / 55 21 2117-7290

Fax: 55 21 2117-7219

(Service hours: Monday to Friday, from 8 am to 4 pm)

SAC-DECEA: www.decea.gov.br/contato or www.ais.decea.gov.br or

www.aisweb.aer.mil.br (choose the English version, then 'Contact Us' option)

3 FINAL ARRANGEMENTS

3.1 The prices of the Aeronautical Publications may be adjusted anytime. In this case, this AIC will be duly replaced.

3.2 This AIC will enter into force on 13 OCT 2016, revoking, on the same date, AIC A 11/08, from 28 AUG 2008.

3.3 Cases not provided for in this AIC shall be settled by the Head of DECEA's Operations Subdepartment.